

FORWARD PLAN OF KEY DECISIONS

2 March 2009 - 30 June 2009

Paul Carter Leader of the County Council 16 February 2009

This Edition of the Forward Plan Supersedes ALL Previous Editions

FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

A "key decision" means an executive decision which is likely to:-

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

The Plan sets out in four columns the information Kent County Council is required to publish by law:-

Column 1

- (1) Is the topic of the decision with a one line description.
- (2) A key decision can only be taken by the Leader of the County Council, the collective Cabinet or an individual Cabinet Member.
- (3) Specifies the date or period within which the decision is to be taken.
- (4) Lists the contact person or the officer within Kent County Council dealing with that key decision.

Column 2

- (5) Details the principal groups/organisations to be consulted before the decision is made.
- (6) Specifies by which methods the principal groups/organisations are to be consulted.

Column 3

- (7) Identifies the person(s) to whom representations regarding the key decision should be made.
- (8) Gives a date when the representations need to be made.

Column 4

- (9) Lists all the documents which will need to be considered by the decision taker before the decision is made unless it contains exempt or confidential information.
- (10) Date first entered in Forward Plan

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(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	(5)	Principal Groups/ Organisations to be Consulted before Decision is made Method of Consultation	(8)	Name of person(s) to whom representations can be made ⊠ When should they be made by (closing date)	(10)	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan
	TO SEEK APPROVAL OF THE POST CORPORATE ASSESSMENT PERFORMANCE IMPROVEMENT PLAN Cabinet	(5)	Directorates through Chief Officer Group and Policy Overview Committees By report/presentation to Chief officer Group and Committees.	(7)	Robert Hardy Tel: 01622 221343 robert.hardy@kent.gov.u k 1 March 2009	(9)	Audit Commission corporate Assessment Report - Unrestricted August 2008
(3) (4)	Robert Hardy Tel: 01622 221343 robert.hardy@kent.gov.uk						

		DEC	ISION NO. 09/01290		
	Column 1	Column 2	Column 3		Column 4
(2) V (3) C	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9)	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan
(2) Ca (3) M (4) Ca Te	EVELOPMENT OF A KENT REDIT UNION FOR PEOPLE /HO WORK /LIVE IN KENT. abinet larch 2009 aroline Hooper el: 01622 221996 aroline.hooper@kent.gov.uk	 (5)a)Kent stakeholder group including – RSLs, District Councils, CAB. b)Existing Kent credit unions.(Medway, Canterbury and Thanet) c)KCC Directorate Group d)Informal Member Group (cross party) (6) a)Regular stakeholder group meetings – next meeting 24th Feb b)Meeting on 12th Feb c)Regular Directorate meetings – next meeting 16th Feb d)Regular meetings – next meeting being arranged for late Feb 09 Documents for consultation on website – www.kentcreditunion.org.uk 	 (7) Caroline Hooper Tel: 01622 221996 caroline.hooper@kent.go v.uk (8) Friday 13th March 09 	(9)	Cabinet – Jan 14th 08 Request to undertake feasibility and development of a Kent wide Credit Union.(unrestricted)S crutiny – 23rd January 08Cabinet Members – 5th Jan 09Kent Credit Union Outline Business Plan (unrestricted, also on website)www.kentcre ditunion.org.uk March 2009

	Childre	DECISION NO. 08/01265		
	Column 1	Column 2	Column 3	Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan
(1)	CHILDREN'S CENTRE'S- ROUND 3 - CONFIRMING THE SITES AND / OR BUILDINGS FOR THE LOCATION OF 30 CHILDREN'S CENTRES	(5) School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent	(7) Jackie Smith and / or Katie Bennett Children's Centre Project Managers 01622 626708	(9) None. (10) January 2009
(2)	Cabinet Member for Operations, Resources and Skills (CF&E)	(6) Consultation by means of a Proposal document	(8) Various specified on each proposal.	
(3)	Between March and April 2009			
(4)	Alex Gamby alex.gamby@kent.gov.uk			

	Childre	DECISION NO. 08/01264		
	Column 1	Column 2	Column 3	Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan
(1)	THE CO-ORDINATED SCHEME FOR ADMISSIONS TO PRIMARY AND SECONDARY SCHOOLS IN 2010	(5) All admissions authorities in Kent; neighbouring admissions authorities; diocesan(6) A formal consultation took place with	(7) Scott Bagshaw Tel: 01622 694185 scott.bagshaw@kent.gov .uk	(9) None. (10) January 2009
(2)	Cabinet -are required to formally determine the admission arrangements for all Voluntary controlled and Community Schools in Kent.	all admission authorities in and around Kent during December 2008 and January 2009.	(8) 26 January 2009	
(3)	March 2009			
(4)	Scott Bagshaw Tel: 01622 694185 scott.bagshaw@kent.gov.uk			

	Childre	DECI	SION NO. 08/01266		
	Column 1		Column 4		
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(10)	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan
	PROPOSAL TO AMALGAMATE FLEETDOWN INFANT AND NURSERY AND FLEETDOWN JUNIOR SCHOOLS, DARTFORD. KENT Cabinet Member for Operations, Resources and Skills (CF&E) Between April and May 2009 Simon Webb Tel: 01732 525110 simon.webb@kent.gov.uk	 (5) Public meeting and consultation document sent out to parents and others in accordance with the agreed policy. A report was presented to the School Organisation Advisory Board (SOAB) at its meeting in January 2009 to seek approval to go to public consultation. A report will be presented to SOAB at its meeting in April 2009 on the outcome of the public consultation. (6) As above 	(7) Simon Webb Tel: 01732 525110 simon.webb@kent.gov k (8) February 2009		None. January 2009

	Children, Families and Education Directorate						SION NO. 08/01263
	Column 1		Column 2		Column 3		Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	(6)	Principal Groups/ Organisations to be Consulted before Decision is made Method of Consultation	(8)	Name of person(s) to whom representations can be made ⊠ When should they be made by (closing date)	(9)	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan
(1)	CLOSURE OF BRADBOURNE AND WILDERNESSE SCHOOLS, SEVENOAKS AND REPLACEMENT WITH GOVERNMENT FUNDED ACADEMY	(5)	Public Consultation followed by Statutory public notice in accordance with The School Organisation (Establishment and Discontinuance of Schools) Regulations 2007. Circulation list to include: MP, Local Councils, Parents, Staff, Professional	<u>chr</u>	Bjorn Simpole – ris.lay@kent.gov.uk Mid February 2009.	(9) (10)	None. January 2009
(2)	Cabinet Member for Operations, Resources and Skills (CF&E)		Associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to the School				
(3)	Between April and May 2009		Organisation Advisory Board (SOAB) at its meeting on 8 January 2009				
(4)	Chris Lay Tel: 01732 525107 chris.lay@kent.gov.uk	(6)	seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in April 2009 on the outcome of the public consultation As above				

Children, Families and Education Directorate						DEC	CISION NO. 09/01277
	Column 1 Column 2 Column 3						Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	(6)	Principal Groups/ Organisations to be Consulted before Decision is made Method of Consultation	(8)	Name of person(s) to whom representations can be made ⊠ When should they be made by (closing date)	(9)	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan
(1) (2) (3)	REVIEW OF SPECIALIST UNITS AND DESIGNATED MAINSTREAM SCHOOLS Cabinet March 2009	(5)	Schools, Health agencies, LCSP boards, other Local Authority Officers, parents and children Comments on policy statement can be made throughout the pilot phase of the Lead School Implementation.	(7)	Marlene Morrissey Tel: 01622 696668 marlene.morrissey@kent .gov.uk February 2009	(9)	Unit review Cabinet papers, 12 March 2007, 17 September 2007, 6 February 2008, 16 September 2008 February 2009
(4)	Marlene Morrissey Tel: 01622 696668 marlene.morrissey@kent.gov.uk						

	Childre	DECISION NO. 08/01262		
	Column 1	Column 2	Column 3	Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan
(2)	CLOSURE OF ASTOR OF HEVER (COMMUNITY) SCHOOL AND REPLACEMENT WITH GOVERNMENT FUNDED ACADEMY Cabinet Member for Operations, Resources and Skills (CF&E) Between May and Jun 2009 Chris Jones Tel: 01233 898560 chris.jones@kent.gov.uk	 (5) Public meeting to be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of Schools) Regulations 2007. Circulation list to include; MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will be presented to SOAB at its meeting on 12 March 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in May on the outcome of the public consultation. (6) As above 	(7) Chris Jones Tel: 01233 898560 chris.jones@kent.gov.uk (8) April - May 2009	(9) None. (10) January 2009

	Childre	DECISION NO. 08/01260		
	Column 1	Column 3	Column 4	
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan
()	,	 (5) Public Consultation followed by Statutory public notice in accordance with The School Organisation (Establishment and Discontinuance of Schools) Regulations 2007. Circulation list to include: MP, Local Councils, Parents, Staff, Professional Associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to the School Organisation Advisory Board (SOAB) at its meeting on 8 January 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in April 2009 on the outcome of the public consultation. (6) As above 	(7) David Adams Tel: 01233 898559 david.adams@kent.gov.u k (8) Not known yet	(9) None. (10) January 2009

	Childre	DECISION NO. 08/01261		
	Column 1	Column 2	Column 3	Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan
(2)	PROPOSAL TO ADD A SIXTH FORM TO THE NORTH (COMMUNITY) SCHOOL, ASHFORD BY CHANGING THE SCHOOL'S UPPER AGE LIMIT Cabinet Member for Operations, Resources and Skills (CF&E) Between April and May 2009 David Adams Tel: 01233 898559 david.adams@kent.gov.uk	(5) Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Regulations 'Expanding a Mainstream School or adding a Sixth Form'. Circulation list to include; MP, Local Councils, parents, staff, professional associations, Local Children's Services Partnerships, the Learning and Skills Council, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 8 January 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in March on the outcome of the public consultation.	(7) David Adams Tel: 01233 898559 david.adams@kent.gov.u k (8) February/March 2009	(9) None. (10) January 2009
		(6) As above		

Children, Families and Education Directorate				DEC	DECISION NO. 09/01292	
	Column 1	Column 2	Column 3		Column 4	
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	(7) Name of person whom represer can be made [1] (8) When should th made by (closin	ntations ⊠ ney be	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan	
(2)	PROPOSED RELOCATION OF THE FORELAND (SPECIAL) SCHOOL TO THE HARTSDOWN TECHNOLOGY COLLEGE SITE, MARGATE Cabinet Member for Operations, Resources and Skills (CF&E) Between July and Aug 2009	(5) Public meeting and consultation document sent out to parents and others in accordance with the agreed policy. A report will be presented to SOAB at its meeting on 12 March 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in May on the outcome of the public consultation.	(7) Martyn Doole Tel: 01227 7744 martyn.doole@k uk (8) May 2009		None.) March 2009	
	Martyn Doole Tel: 01227 774407 martyn.doole@kent.gov.uk	(6) As above				

Communities Directorate					DEC	DECISION NO. 09/01281		
Column 1			Column 2		Column 3		Column 4	
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	(6)	Principal Groups/ Organisations to be Consulted before Decision is made Method of Consultation	(8)	Name of person(s) to whom representations can be made ⊠ When should they be made by (closing date)	(9)	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan	
(1) (2) (3) (4)	THE TEMPORARY RELOCATION OF CANTERBURY LIBRARY Cabinet Member for Community Services 2 March 2009 Cath Anley Tel: 01622 696496	(5)	Local Members and Community Consultation with Local Community, Interest Groups and Local Member	(8)	Cath Anley Tel: 01622 696496 cath.anley@kent.gov.uk 23rd February 2009	(9)	Report to follow, Unrestricted February 2009	

		DECISION NO. 08/01270			
Column 1		Column 2	Column 3	Column 4	
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan	
(1)	APPROVAL OF A NEW STAFFING STRUCTURE FOR TURNER CONTEMPORARY IN ORDER TO MEET THE CHANGES IN SERVICE DELIVERY REQUIRED TO OPERATE THE TURNER CONTEMPORARY GALLERY	(5) UNISON, staff and key internal and external stakeholders such as Arts Council England(6) Meetings, letters	 (7) Victoria Pomery Tel: 01843 280503 victoria.pomery@kent.go v.uk (8) 20th March 2009 	(9) Proposed New Structure Diagram (10) January 2009	
(2)	Cabinet Member for Community Services				
(3)	April 2009				
(4)	Victoria Pomery Tel: 01843 280503 victoria.pomery@kent.gov.uk				

	Enviro	DECISION NO. 09/01276		
	Column 1	Column 2	Column 3	Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan
	KENT DESIGN GUIDE – INTERIM GUIDANCE NOTES ON QUALITY AUDITS AND RESIDENTIAL PARKING Cabinet Member for Environment, Highways and Waste, Cabinet Member for Regeneration	(5) Consultation with over 80 development partner organisations on the Kent Design Initiative database has already been carried out (Summer 2008) by letter with a questionnaire. The Kent Planning Officers Group has approved the Interim Guidance Notes. They were reported to The County Councils Highways Advisory Board (HAB) on 6 January 2009	(7) Bob White Tel: 7350 4025 bob.white@kent.gov.uk (8) Summer 2008	(9) Interim Guidance Notes:1. Quality Audits, 3. Residential Parking (10) February 2009
(3)	March 2009	(6) Letter and questionnaire		
(4)	Bob White Tel: 7350 4025 bob.white@kent.gov.uk	(o) Lottor and quodiornano		

Environment and Regeneration Directorate				DECISION NO. 09/01293	
	Column 1	Column 2	Column 3	Column 4	
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(9) List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt (10) Date first entered in Forward Plan	
(1)	APPROVAL FOR KCC APPEARANCE AT A PLANNING INQUIRY INTO THE PROPOSED KENT INTERNATIONAL GATEWAY AT JUNCTION 8 OF M20, APPOINTMENT OF LEGAL COUNSEL AND TECHNICAL CONSULTANTS, AND INFORMING THE PUBLIC AND RELEVANT BODIES OF KCC'S VIEWS.	(5) Maidstone Borough Council KCC local Members(6) To be advised	(7) Tim Martin Tel: 01622 221618 tim.martin@kent.gov.uk (8) 9th March 2009	(9) Cabinet Member has approved KCC response to consultations on the planning application (Kevin Lynes). Unrestricted (10) March 2009	
(2)	Cabinet				
(3)	March 2009				
(4)	Tim Martin,Tel: 01622 221618 tim.martin@kent.gov.uk				

Kent Adult Social Services Directorate			DECISION NO. 09/01278		
	Column 1	Column 2	Column 3		Column 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take Decision Give Date or Period within which Decision is to be taken Directorate Contact ⊠	 (5) Principal Groups/ Organisations to be Consulted before Decision is made (6) Method of Consultation 	 (7) Name of person(s) to whom representations can be made ⋈ (8) When should they be made by (closing date) 	(10)	List documents submitted to Cabinet/ Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt Date first entered in Forward Plan
()	ADULT SOCIAL SERVICES REVISION OF RATES AND CHARGES PAYABLE 2009 /2010 To seek approval to the revision in the rates payable and charges levied by the Directorate for services to clients for 2009/2010	(5) Consultation takes place within the Directorate, ie with Heads of Service Units. Before the report can be written we require information from an external organisation, ie Benefits Agency. Member are also consulted before the report is written, as part of the budget process.	(7) Emma Feakins Tel: 01622 221774 emma.feakins@kent.gov. uk (8) Mid February 2009	((9) (10)	Unrestricted February 2009
(2)	Cabinet Member for Adult Social Services	(6) As above			
(3)	March 2009				
(4)	Emma Feakins Tel: 01622 221774 emma.feakins@kent.gov.uk				